



**CENTRAL COAST FAMILY SUPPORT SERVICES INC
EARLY INTERVENTION FAMILY CASEWORKER – YOUNG PARENT RPOGRAM
JOB DESCRIPTION**

VISION STATEMENT:

Central Coast Family Support Service Inc. (CCFSS) is committed to a safe and just world in which difference is respected, learning is reciprocal and everyone has the opportunity to reach their full potential.

POSITION: Early Intervention Young Parent Family Support Worker (EIYPFW)

STATUS: 21 hours per week (depending on funding)

LOCATION: Central Coast

DATE: May 2019

KEY RELATIONSHIPS: *Young parents and expectant young parents using the service, Children of young parents, Local Service partners, CCFSS team members, Manager, Management Committee.*

OVERVIEW

- The Early Intervention Young Parent Family Caseworker (EIYPFW) position within CCFSS is a component of the Young Parent Support Program at CCFSS. This program attracts funding under the *Families NSW* state government initiative together with the Federal Government *Communities for Children* family support program.
- The (EIYPFW) program services the local government areas of Gosford and Wyong. The service must be flexible to respond to changes in client population in both areas. It is expected that the level and nature of support in each area will reflect the numbers and needs of clients.
- The EIYPFW role will focus primarily on young parents during their pregnancy to ensure access to relevant health and community services, and to provide information and support to young parents in their parenting role.
- The EIYPFW will assist young parents to maintain/regain links to formal education, also to access support programs that will encourage a positive transition to parenting.
- The EIYPFW will work closely with young parents aged up to 24 years and their children.

SERVICE DELIVERY

- Provide flexible services in convenient settings, including the family home or group setting, in order to engage young parents who do not ordinarily access services. Build trusting relationships with young parents, their children and their support networks.
- Engage with young parents and expectant young parents by providing soft entry points and assisted referral for individual family members with relevant services e.g. parenting programs, playgroups and family counselling.
- Providing effective information and assistance to young parents regarding child development to promote positive family relationships.
- Support young parent families to overcome economic and social isolation through links to education, informal training, housing provision, childhood development supports, employment, financial management services, young parent groups, peer groups etc.
- Provide integrated case management for young parents using a strengths based framework.
- Work in partnership with expectant and young parents with an ability to be flexible, adaptable and incorporate change in a work context that is characterised by change.
- Develop, maintain and actively participate in appropriate networks and links within the wider community.
- Support young parent families to build on and improve practical life skills within the family home or community settings.

GROUP WORK

- Plan, implement and evaluate young parent group work programs across the Region.
- Facilitate group work programs for young parents and promote with service providers to enhance the collaborative nature of the program.
- Maintain attendance records, data collection, reporting and outcome measurement.
- Produce regular reports and present information contained in reports.

RESPONSIBILITIES

- Liaise with relevant referral agencies and provide advocacy, information and referral for young parent families with local support networks as required.
- Ensure client confidentiality in the maintenance of files and other written records.
- Provide planning and monitoring skills particularly where there are complex needs, including the capacity to identify and respond to risks where statutory child protection involvement may be necessary.
- Develop comprehensive family case plans and participate in case conferences, case plan meetings/reviews.
- Display a commitment to comply with CCFSS'S values and mission, organisational policies, including worker health and safety legislation.
- Participate in regular professional development, clinical supervision, staff meetings and performance reviews as required by the Service Manager.

INTERNAL RELATIONSHIPS

- Contribute to the ongoing development of a dynamic, creative and cohesive team.
- Contribute to the development of solid, equitable and honest relationships which supports a strong team approach ensuring that the CCFSS values are implemented.
- Contribute to the development of appropriate planning and accountability processes for the position / project.
- Demonstrates excellent interpersonal skills and participate constructively in meetings.

SELF MANAGEMENT

- Display a high level of self-awareness and understand own strengths and areas for development.
- Demonstrate an ability to deal with emotional responses from others without personal involvement.
- Respond in a solution focused manner when faced with complex situations.